

Minutes of the Finance Committee

Wednesday, January 18, 2006

Chair Haukohl called the meeting to order at 8:50 a.m.

Present: Supervisors Pat Haukohl (Chair), Bonnie Morris, Jim Behrend, Ken Herro, Genia Bruce, and Joe Marchese. Don Broesch arrived at 9:00 a.m.

Also Present: Legislative Policy Advisor Mark Mader, Purchasing Manager Susan Connelly, Principal Financial Projects Analyst Bob Ries, Senior Financial Analyst Clara Daniels, UW-Extension Director Marcia Jante, Sheriff's Business Manager Tom Koth, Emergency Preparedness Director Richard Tuma, and Emergency Management Program Assistant Kathy Schwei. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of 1-4-06

MOTION: Herro moved, second by Bruce to approve the minutes of January 4th. Motion carried 6-0.

Schedule Next Meeting Dates

February 8th at 1:30 p.m. (note time change).

Chair's Executive Committee Report of 1-16-06

Haukohl advised of the following issues discussed at the last Executive Committee meeting. Federated Library Director Tom Hennen discussed their grant application for Waukesha County Baby Brain Boosters. A portion of the dollars will be used for the Birth to Three Program. Hennen also gave an update on the Act 150 Committee. The committee approved ordinances 160-O-104 and 160-O-105, also on this agenda, and they approved the appointments that were included in the last yellow packet.

Meeting Approvals

MOTION: Herro moved, second by Behrend to approve attendance for any committee members wanting to attend the Public Policy Forum on January 27th at the Italian Community Center in Milwaukee. Motion carried 6-0.

Future Agenda Items

- Examine Cost Benefit Analysis of Downsizing the County Board (Haukohl)
- Examine Cost Benefit Analysis of Having a County Administrator vs. County Executive Form of Government (Haukohl)
- Discuss Downsizing the State Legislature (Haukohl)
- Examine the Possibility of a Part-Time State Legislature (Herro)
- Review Impact on Waukesha County of Pending Legislation Regarding Penalties for Delinquent Tax Payments (Haukohl)

Broesch arrived at 9:00 a.m.

Annual Report on Disposal of Fixed Assets

Connelly distributed copies of her report entitled "2005 Monthly Disposal Report" which included information on item description, method of disposal, department where it came from, where it went, and money received or money spent for disposal. At year-end, the County received \$2,485 from the sale of various items. However, the County spent \$3,730 to dispose of old computer equipment. This amount was reduced by \$1,200 due to the re-sale of miscellaneous parts.

Ordinance 160-O-104: Repeal And Recreate Waukesha County Code Of Ordinances, Chapter Seven, To Clarify Management Of Investment Related Risks

Ries discussed this ordinance as outlined, which is a result of recent changes by the Governmental Accounting Standards Board (GASB) related to deposit and investment risk disclosures. These changes require that the County disclose in our financial reports how various risks related to our investments are handled by the County. Ries said the risks identified by GASB are already being addressed by the County and this ordinance will codify present practices. The committee made a wording change to clarify portfolio ownership, which will be white-copied with the ordinance to the County Board.

MOTION: Behrend moved, second by Herro to approve ordinance 160-O-104. Motion carried 7-0.

Ordinance 160-O-105: Authorize The Waukesha County U.W. Extension Office To Enter Into A Subcontractor Agreement With Impact Alcohol And Other Drug Abuse Service, Inc. Of Milwaukee To Establish A Drug-Free Coalition And To Coordinate Services In The Implementation Of The Drug-Free Communities Mentoring Project With Waukesha County And To Appropriate Additional Funding To The 2006 Budget

Jante said this ordinance authorizes the UW-Extension Office to enter into a subcontract agreement with the IMPACT Alcohol and Other Drug Abuse Service of Milwaukee to assist in the development of a drug-free coalition in Waukesha County. Jante said this collaborative effort will look at drugs, alcohol and tobacco abuse and use, primarily among youths. A portion of the grant will be used to conduct a needs assessment to examine what the issues are among the communities in Waukesha County.

Grant funding of \$12,500 is being appropriated to UW-Extension's operating expense State 133 contracted services budget. The funding period is from October 1, 2005 through September 30, 2006.

MOTION: Behrend moved, second by Broesch to approve ordinance 160-O-105. Motion carried 7-0.

Ordinance 160-O-106: Accept FY-2005 State Homeland Security Grant Program Funds And Modify The Waukesha County Emergency Management's 2006 Budget To Appropriate Grant Expenditures And Revenues

Tuma, Koth, and Schwei were present to discuss this ordinance, which involves accepting a \$199,096 Federal Homeland Security grant. The funds will be used to purchase eligible

equipment and supplies for various County departments and local emergency response agencies. Purchases include personal protective equipment, search and rescue equipment, interoperable communications equipment, detection equipment, physical security enhancement equipment, and terrorism incident prevention equipment.

For County operations, the Sheriff's Department, Public Health, and the Communications Center will receive a total of \$67,310 of which \$18,194 will be used for operating expenditures and \$49,116 will be used for fixed asset purchases.

Morris asked how long will these grants be available? Tuma said he anticipates less and less available funds in the future. In addition, there is more competition for the funds, not only in the state but nationally as well. Haukohl referred to the fiscal note which states future operating impacts will be required to be absorbed into the budget. Tuma said typically, grants do not cover ongoing maintenance costs. Haukohl asked if he had any estimates. Tuma said the majority of the equipment won't require any future funding but if so, that is the responsibility of the community who received the equipment. No concerns were expressed with regards to any future fiscal impact on Waukesha County.

MOTION: Broesch moved, second by Behrend to approve ordinance 160-O-106. Motion carried 7-0.

MOTION: Broesch moved, second by Behrend to adjourn at 10:02 a.m. Motion carried 7-0.

Respectfully submitted,

Bonnie J. Morris
Secretary